



OMEGA P.G. COLLEGE - MBA

(Approved by A.I.C.T.E. & Affiliated to Osmania University)

Sy. No.7, Edulabad (V), Ghatkesar (M), Medchal Dist-501 301.

e-mail : omogappg.mba@omogacolleges.com Ph: 9246805933/ 9912988863

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting - IQAC 2022-2023



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Sy. No.7, Edulabad (V), Ghatkosa (M), Medchal Dist-501 301.

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Date: 08.07.2022

MINUTES OF THE MEETING

The First IQAC meeting for the academic year 2022-2023 has been held on 08.07.2022 in the Board Room at 2.00 p.m.

The Following members were present:

| S.No | Nature of Membership | Name(s) |
|---------|---|----------------------------|
| 1. | Chairperson | Dr Chandra Sekhar Pattnaik |
| 2. | Convener / Coordinator of the IQAC | Mrs D Sushma Kiran |
| 3. | Management Representative | Mr Rajendra Prasad |
| 4. | Administrative Officer | Mr G Naveen |
| Members | | |
| 5. | Faculty Members | Dr G Sudhakar |
| | | Dr K Madhu Babu |
| | | Dr Mohd Abdul Hafeez |
| 6. | Nominees From Local Society, Students and Alumni | M Baswaraj |
| | | Sharon Rosy |
| | | B Suresh |
| 7. | Nominees From Employers / Industrialists / Stakeholders | Mr Vipul Kumar Patel |



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Agenda:

- i. To improve academic performance and graduation rates.
- ii. To encourage pupils to participate in co-curricular and extra-curricular activities.
- iii. To encourage faculty members to conduct research.
- iv. Report on feedback and actions taken
- v. Discussion on result
- vi. To conduct Academic Administrative Audit

The Minutes of the meeting are as follows:

The meeting began with the principal's introductory remarks about the importance of the Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all participants to the first meeting of the Internal Quality Assurance Cell.
2. All IQAC members introduced themselves to one another.
3. It was agreed that Research and Development should be strengthened, and all departments were given the task of establishing a Center of Excellence.
4. A conference was held to discuss the virtues and demerits of the results for the April/May 2022 examinations.
6. The Parent-Teacher Meetings for all disciplines were examined. It was chosen to honour the best university exam scorers.
7. Conduct administrative and academic audits throughout the year to ensure the institution's quality of operation.
8. All members and respective in-charges were asked to furnish the relevant data in its entirety according to the format.



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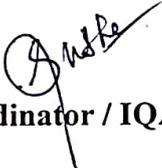
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11. Heads were instructed to tour several universities with Research Centers in order to get information and strengthen research operations.

IQAC coordinator proposed the vote of thanks and the meeting came to an end.


Coordinator / IQAC

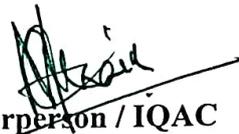
Copy to :

Chairman

Director

Principal

IQAC Cell


Chairperson / IQAC

Principal
Omega PG College-MBA
Edulabad (V), Ghatkesar (M),
Medchal Dist-501 301.



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Members Present

| S.No | Nature of Membership | Name(s) | Sign |
|---------|---|----------------------------|------|
| 1. | Chairperson | Dr Chandra Sekhar Pattnaik | |
| 2. | Convener / Coordinator of the IQAC | Mrs D Sushma Kiran | |
| 3. | Management Representative | Mr Rajendra Prasad | |
| 4. | Administrative Officer | Mr G Naveen | |
| Members | | | |
| 5. | Faculty Members | Dr G Sudhakar | |
| | | Dr K Madhu Babu | |
| | | Dr Mohd Abdul Hafeez | |
| 6. | Nominees From Local Society, Students and Alumni | M Baswaraj | |
| | | Sharon Rosy | |
| | | B Suresh | |
| 7. | Nominees From Employers / Industrialists / Stakeholders | Mr Vipul Kumar Patel | |



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Date: 05. 10.2022

MINUTES OF THE MEETING

The IQAC meeting for the academic year 2022-2023 has been held on 05.10.2022 in the board Room at 2.00 p.m.

The Following members were present:

| S.No | Nature of Membership | Name(s) | Sign |
|---------|---|----------------------------|------|
| 1. | Chairperson | Dr Chandra Sekhar Pattnaik | |
| 2. | Convener / Coordinator of the IQAC | Mrs D Sushma Kiran | |
| 3. | Management Representative | Mr Rajendra Prasad | |
| 4. | Administrative Officer | Mr G Naveen | |
| Members | | | |
| 5. | Faculty Members | Dr G Sudhakar | |
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Agenda:

- Creating guidelines for student mentoring
- Conducting an awareness programme on outcome-based education
- Publishing an article in an international conference and journal
- Entrepreneurship and start-ups Provide feedback on facilities.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator greeted all members present at the 2nd Internal Quality Assurance Cell meeting.
2. All IQAC members introduced themselves to one another.
3. Student mentoring is carried out in accordance with the established parameters; evidence of student performance improvement is provided.
4. A two-day Outcome-Based Education workshop has been planned. The expert on outcome-based education benefits the faculty members.
5. Heads are instructed to encourage faculty members to write papers at reputable conferences and journals.
6. Members were directed to the heads as students benefited from expert speeches on entrepreneurship and start-ups.
7. Facility feedback has been collected, and the analysis report has been submitted to management for improvement. Management provided the necessary facilities.
8. Heads are directed to hold a Parent-Teacher meeting
9. The Dean IQAC indicated that if the 'Academic Profile of the Faculty' incorporates information-gathering fields based on Academic Performance Indicator (API) categories, it will aid and expedite IQAC's duty of verifying applications for Career Advancement Schemes (CAS), etc.



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10. The R&D coordinator proposed that he would make it easier to calculate the Impact factor and H-Index by include relevant links in the Faculty's Academic Profile Proforma.

IQAC coordinator proposed the vote of thanks and the meeting came to an end.

Coordinator / IQAC

Chairperson / IQAC

Principal
Omega PG College-MBA
Edulabad (V), Ghatkesar (M),
Medchal Dist-501 301.

Copy to:

Chairman
Director
Principal
IQAC Cell



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| 3. | Management Representative | Mr Rajendra Prasad | |
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| Members | | | |
| 5. | Faculty Members | Dr G Sudhakar | |
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Date: 08.01.2023

MINUTES OF THE MEETING

The minutes of meeting for the academic year 2022-2023 held on 08.01.2022 in the Board Room at 11.30 a.m. The Following members were present:

| S.No | Nature of Membership | Name(s) |
|---------|---|----------------------------|
| 1. | Chairperson | Dr Chandra Sekhar Pattnaik |
| 2. | Convener / Coordinator of the IQAC | Mrs D Sushma Kiran |
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Agenda:

- To Monitor the mentoring system
- Remedial classes
- To conduct alumni and parents meet
- Discussion on Feedback analysis

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all members to the third meeting of the Internal Quality Assurance Cell.

2. A committee is formed to evaluate the success of the counselling.

Many pupils' attitudes and academic performance are improving.

3. With the chair's agreement, the team proposed holding alumni and parent meetings in a couple of months.

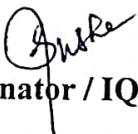
4. Heads are directed to make preparations for the students' technical fest.

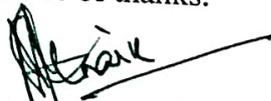
5. The IQAC, with the assistance of members, presented student feedback to all faculty members. The teacher evaluation is named Faculty Achievements.

6. Online input from all students was solicited by embedding a Google feedback form on each student's Google link.

Furthermore, it was proposed that students offer feedback willingly at first, and thereafter make it mandatory for everybody.

7. The meeting was adjourned when the IQAC coordinator moved a vote of thanks.


Coordinator / IQAC


Chairperson / IQAC

Copy to:

Chairman

Director

Principal, IQAC Cell and All HODs



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